



EWEIN BERHAD

Registration No. 200601023136 (742890-W)
(Incorporated in Malaysia)

**ADMINISTRATIVE GUIDE
FOR THE EXTRAORDINARY GENERAL MEETING (“EGM” or the “Meeting”)**

Date : **Friday, 28 June, 2024**
AGM Time : **11.00 a.m. or immediately after the 18th AGM, whichever is later**
Broadcast Venue : THE MEETING ROOM, SUITE 1-01-02, MENARA IJM LAND, NO. 1,
LEBUH TUNKU KUDIN 3, 11700 GELUGOR, PULAU PINANG

Reference is made to our Notice of 18th Annual General Meeting (“**18th AGM**”) dated 30th April 2024 and the Notice of EGM dated 14th June 2024 which was circulated to all Shareholders.

Please note that if you have registered for the 18th AGM, you DO NOT NEED to register for the EGM again.

Voting via Digital Ballot Form at a Virtual EGM

1. The virtual EGM will be convened immediately after conclusion of the 18th AGM which will be held on the same date at 10.00 a.m. Pre-registration of attendance is required via the link at <https://vps.megacorp.com.my/aZCDAX> (please refer to para 4 for further details). This is the same link as the 18th AGM. After the registration is validated and accepted, Shareholders will receive an email with a link to grant access to the **Digital Ballot Form (“DBF”)**.
2. With the DBF and the Meeting Link, you may exercise your right as a shareholder of the Company to vote during the Meeting, at the comfort of your home or from any location.
3. Shareholders may use the *Questions’ Pane* facility (located at the top right corner of the screen) to submit questions in real time during the meeting via the Live-Streaming solution. Shareholders may also submit questions before the meeting via email to the following e-mail address in relation to the agenda items for the Meeting :
AGM-Support.EWEIN@megacorp.com.my

Registration Procedure

4. Kindly follow the steps below to ensure that you are able to obtain your DBF and details to log in to the Live-Streaming session to participate and vote remotely during the Meeting online:
 - a. Open this link <https://vps.megacorp.com.my/aZCDAX>, or scan the QR code at the top right corner of this document, and submit all requisite details at least twenty-four (24) hours before the Meeting.
 - b. Only Shareholders are allowed to register their details online. Shareholders can also appoint proxies or Chairman of the meeting as proxy via online, as in step (a) above. Please ensure that your details are accurate as non-compliance would result in you not being able to participate in the Meeting.
 - c. Alternatively, you may deposit your Proxy Form, duly completed with the proxy's email address and mobile phone number, at the office of the Registered Office 24 hours before the Meeting :

Braxton Consulting Sdn. Bhd.
51-8-A, Menara BHL, Jalan Sultan Ahmad Shah,
10050 Georgetown, Penang
 - d. For corporate Shareholders / nominee accounts, please execute Form of Proxy as per step (c) above.
 - e. Upon verification on your registration, the Poll Administrator, Mega Corporate Services Sdn. Bhd., will send the following via email:
 - i. **Meeting Link** – for the Live-Streaming Session
 - ii. **DBF** – for Voting Purposes

Record of Depositors (“ROD”) for the Meeting

5. The date of ROD for the Meeting is Wednesday, 19 June, 2024. As such, only Shareholders whose name appear in the ROD shall be entitled to participate and vote at the Meeting or appoint proxy(ies) / corporate representative(s) to participate and vote on his / her behalf.

Poll Voting

6. The voting of the Meeting will be conducted by poll. The Company has appointed Mega Corporate Services Sdn. Bhd. as the Poll Administrator to conduct the polling process by way of e-voting, and Cygnus Technology Solutions Sdn. Bhd. as Scrutineer to verify the poll results.
7. Shareholders can proceed to vote on the resolutions and submit your votes during the voting period as stipulated in the DBF. Upon closing of the voting session for the Meeting, the Scrutineer will verify the poll results after which the Chairman will announce the poll results of the resolutions.

Enquiry

If you have any enquiries on the above, please contact the following during office hours (Monday to Friday):

Mega Corporate Services Sdn. Bhd.

Email : AGM-Support.EWEIN@megacorp.com.my

Tel : +60 (3) 2694 8984

Vinoo : +60 (16) 9699220

Benjamin: +60 (17) 6119665